

NEWBURYPORT
PUBLIC LIBRARY

Public Fax Service

Outgoing fax service is offered on 'as-available' basis at staff discretion during library hours of operation. See 2nd Floor Information Desk staff for assistance.

- Toll-free and continental U.S. destinations only
- **\$1.00 per page excluding cover sheet**
- **10-page daily limit including cover sheet**
- Destination number will be tried once daily. One automatic redial attempt if busy
- Library cannot guarantee transmissions
- Written receipt for payment/services rendered only on request
- Incoming faxes not accepted and will be discarded unless related to official library business

In processing fax requests, patron consents to handling of materials via internal library equipment on behalf of patron, with reasonable attempt to maintain patron privacy throughout the transaction.

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